



Dear Parents,
Salaam. Greetings.

Let me share the most important updates for the Week beginning 4 May 2025. <https://translate.google.com/>: الترجمة: لغرض الترجمة يرجى استخدام هذا الرابط

FROM THE DESK OF MIDDLE & HIGH SCHOOL PRINCIPAL

WEEKLY AGENDA FOR THE WEEK BEGINNING 4 May 2025: [CLICK](#)

Notes for the Educational Support Unit : [CLICK](#)

ARTICLE FOR PARENTS- (COURTESY: Mr Hassan Saad) : - [CLICK](#)

NOTES:

1. QUARTER 4 - CYCLE 1 SCHEDULE

- **Grades 5 - 11:** 27 April -6 May
- Quizzes for Non-core subjects will be in the respective subject periods: [PORTION](#)
- Quizzes will be 1-2 lessons, maximum time- 15 minutes - [Non-Core subject Quiz Calendar](#)

2. QUARTER 4 - CYCLE 2 DATES & DETAILS

- For Grade 12, **NO cycle 2 assessments** are scheduled.
- For **Grades 5 to 11**, there will be tests for non-core subjects & Graded worksheets for Core subjects From 18 - 22 May. Test Calendar & Portion will be shared in the next Admin Note.

3. SEMESTER TWO EXAMS

a. Grade 12

- School Revision days for Sem 2 Exams - 4 & 5 May
- Home study - 6 May
- **Sem 2 Exams**- 7 to 15 May

- **SCHEDULE** **PORTION**
- Result - 20 May
- MOE stamping: Week 7
- Graduation date: Sunday, 1 June

++ Details of Graduation rehearsal, Cap & gown photo schedule & Graduation

Program details etc will be shared in my next admin notes.

b. Grades 5 to 11

- School Revision day for Sem 2 Exams - 27 May
- Sem 2 Exams - 28 May - 4 June
- Resit Exams for students who have medical issues: 11 & 12 June
- Report cards release- 18 June
- students honoring ceremony - 19 June

4. IB DIPLOMA

- Board exams have started and the full schedule is shared already.

5. +++ ASSESSMENT SUPPORT

- As you are aware, support lessons are offered only for core subjects and are limited, however, please note that students & parents can take appointment with the subject teacher via email or phone call about clarification of doubts and can approach the teacher after 1: 35 until 3:00 PM every day until semester two exams are over. In addition to attending the Revision days, this opportunity for clarifying doubts personally with the teacher after lessons can support the student to perform better.

6. RESIT EXAM RULES REMINDER:

- Unless the students produce a valid medical certificate to the supervisor, they wont be given a chance to do a RESIT exam.
- If the student is unable to produce a medical certificate but the reasons are really genuine - Parents should email to myself, copying the Supervisors so we can assess the situation and give a resit test. For instance, some emergencies in the family,

accidents, death in the family. The resit will be scheduled within the next 2 days of the Missed test with a different version of the question paper.

7. ABSENCES WITHOUT APPROPRIATE REASON:

- Students' regular attendance is highly essential to ensure their learning progress. However, on some days, especially on Thursdays, we have noticed an increased trend of mass absences which will definitely hinder their learning. The school has decided to link the attendance with class participation marks and therefore all parents are requested to make sure your wards are attending school unless the school / Ministry click announces a holiday. Please support us to execute our decision.

8. UPCOMING ACTIVITIES

a. Trips

- i. **Avenues Mall Trip (Grade 9 & 10 Girls) - 7th May - [CLICK](#)**
 - ii. **Lost Paradise Trip (Grade 5 & 6 Boys) - 11th May - [CLICK](#)**
 - iii. **Lost Paradise Trip (Grade 7 & 8 Boys) - 12th May - [CLICK](#)**
 - iv. **Lost Paradise Trip (Grade 5-11 Girls) - 14th May - [CLICK](#)**
 - v. **Lost Paradise Trip (Grade 9 - 11 Boys) - 15th May - [CLICK](#)**
- b. GP Exhibition (9 & 10 Boys) - 7 May
- c. GP Exhibition (9 & 10 Girls) - 8 May

9. HIGHLIGHTS OF LAST WEEK & THIS WEEK

- 1. MS Camp for grades 5 to 8 Boys: [5 & 6](#)
- 2. Student Council Finale: [click](#)
- 3. AI Shark Tank Contest : [click](#)
- 4. Workshop for Girls - Grade 11 :



5. Autism Awareness Marathon : [click](#)

6. Debate on 7 different Topics - for Grade 8 & 9 girls by Arabic & ICT Department : [click](#)



10. COMMUNICATION PROCESS

- Kindly make sure you are contacting the teachers or supervisors **ONLY VIA EMAIL** in case of clarification or query.
- Please take appointments with the receptionist in advance to meet up with myself or any of the officers/teachers. Ph: 13 666 555 Email address:

Principal - MHS: Ms Sajitha
PA: Ms Mahreen

Email: sajitha@hawarschoolo.com Ext: 6031
Email: mahreen@hawarschool.com Ext 6020

Supervisors:

High school Boys: Mr Raed Inayah

Email : raed@hawarschool.com Ext: 6027

High school Girls : Ms Seham Shaker

Email : seham@hawarschool.com Ext: 6037

Middle school Boys : Mr Mustafa Omar

Email: mustafa@hawarschool.com Ext: 6018

Middle school Girls : Ms Manal Shamlooh

Email: manal@hawarschool.com Ex: 6012

Counselors:

High school Boys : Mr Hassan Saad

Email: hassansaad@hawarschool.com

Middle school Boys : Mr Ahmed

Email : ahmed-bashtawi@hawarschool.com

High & Middle school girls: Ms Abrar

Email: abrar@hawarschool.com

ESU:

Head of ESU: Email: esu@hawarschool.com (6008)

If you need any assistance regarding the school G-Mail account OR Digital Campus, please contact Mr. Altaf: altaf@hawarschool.com

If you need any assistance regarding Textbooks, please contact Mr. Zaher: zaher@hawarschool.com

Any query regarding school fees, kindly contact the school accounts office: nawal@hawarschool.com

**Thanks once again for your valuable support & cooperation,
Regards, Stay Safe & Good Luck!**

Ms Sajitha Satheesh

M&H Principal,

Email : sajitha@hawarschool.com, Phone: 13 666 555 (6031)